

# CAROL HAVELKA

Frederick, Maryland 21704  
301-473-6876

## MUSIC EDUCATOR SUMMARY

Striving to provide a professional, caring, yet fun environment where students feel comfortable and happy to be at their lessons, my fundamental goal is to develop ease of playing via solid technical skills so that students may enjoy playing solo pieces skillfully and with musicality, play in ensembles with confidence, and experience the shared joy of music making with others.

## MUSIC EDUCATION & CERTIFICATES

University of Maryland, Master of Music Education Graduate Work  
School of Strings, NYC. Certificate - Suzuki Teacher Training Course. Louise Behrend, Director  
Suzuki Enrichment Training with Terry Durbin and Shu-Yi Scott, Greater Washington Suzuki Institute  
The Manhattan School of Music, NYC, Bachelor of Music Degree  
The Julliard School, NYC, Extension Division  
The Catholic University of America, Washington DC  
Shawnigan School of the Arts, British Columbia, Canada, Summer

## PRIVATE VIOLIN STUDIES

Gerald Fischbach, Graduate Studies, U.MD., College Park, Maryland  
Miles Hoffman, U.MD., College Park, Maryland (Viola)  
Samuel Kissell, Private Studies, NYC, NY  
Carroll Glenn, Manhattan School of Music, NYC, NY  
Ruggerio Ricci, Masterclass, Shawnigan School of Arts, British Columbia, Canada  
David Nadien, Private Studies, NYC, NY  
Robert Gerle, Catholic University, Washington DC  
Walter Verdehr, Congress of Strings, Cincinnati, Ohio  
Helmut Braunlich, Private Studies, Maryland

## CHAMBER MUSIC STUDIES

Artur Balsam, Manhattan School of Music, NYC, NY  
Robert Newkirk, Catholic University, Washington DC  
Stuttgart Trio, Shawnigan School of the Arts, British Columbia, Canada

## MUSIC EDUCATOR TEACHING EXPERIENCE

Frederick Talent Education, Private Studio, Frederick, Maryland  
Sloan School of Music, Faculty, Frederick, Maryland  
Takoma Park Violin Studio (Private studio), Takoma Park, Maryland  
First Violin String School (Private Studio), Kensington, Maryland  
Jewish Community Center, Suzuki/Traditional Violin, Rockville Maryland  
American University, Pre-College Division, Suzuki/Traditional Violin, Washington DC  
Shepherd University, Pre-College Division, Suzuki/Traditional Violin, Shepherdstown, West Virginia  
School for Strings. NYC, Faculty, Louise Behrends, Director  
Westchester Conservatory of Music. White Plains, NY, Faculty - Suzuki and traditional  
92nd Street "Y" School of Music. NYC, Faculty - Suzuki coordinator/teacher, traditional teacher.  
Eastern Music Festival. Greensboro, NC, Faculty - traditional teacher and chamber music coach.  
The Music Center - Greensboro, NC. Faculty, Barry Auman, Director  
Bloomingdale School of Music, NYC Private Students - Suzuki and Traditional, David Greer, Director  
In School Playing In Performance Program, Co-Ordinated with Brooklyn Philharmonic. Coaching and teaching junior high school string classes. Brooklyn, NY

## ORCHESTRAL TRAINING EXPERIENCE

National Orchestral Association. NYC Claus Adam, Musical Director, Leon Barzin, Guest Conductor  
Manhattan School Opera Orchestra, Concertmaster, Anton Coppola, Conductor.  
Congress of Strings, Cincinnati, OH. 1973 Award Recipient, Local 161-710.

## **PROFESSIONAL ORCHESTRAL EXPERIENCE**

Freelance Symphonic Musician, Washington DC area and NYC  
Brooklyn Philharmonic. Lukas Foss, Conductor. Brooklyn Academy of Music, Brooklyn NY  
White Plains Symphony. Kenneth Schermerhorn, Conductor. White Plains, NY, Assistant Principal.  
Eastern Philharmonic Orchestra. Shelley Morganstern, Conductor. Greensboro, NC.  
The Cathedral Orchestra. Michael Barrett, Conductor. NYC, Assistant Principal  
New Jersey Symphony. Thomas Michalik, Conductor, Substitute  
New Hampshire Symphony Orchestra. James Solle, Conductor, Substitute.  
Nordic Chamber Orchestra. Goran Staxang, Conductor. NYC  
Pro Arte Chamber Orchestra. Rafael Adler, Conductor. NYC  
Stamford Chamber Orchestra. Laurence Gilmore, Conductor. Stamford, CN  
Sadler Wells Royal Ballet. Bramwell Tovey, Conductor. Brooklyn Academy of Music. Brooklyn, NY  
Central Chinese Ballet. Brooklyn Academy of Music. Brooklyn, NY Dutch National  
Ballet. Brooklyn Academy of Music. Brooklyn, NY Pacific Northwest Ballet. Brooklyn  
Academy of Music. Brooklyn, NY Virginia Opera Association. Peter Marks,  
Conductor. Norfolk, VA Stamford Grand Opera. Laurence Gilgore, Conductor.  
Stamford, CN Virginia Beach Pops. Walter Noona, Conductor. Virginia Beach, VA  
Charleston Symphony. David Stahl, Conductor. Charleston, SC. Substitute.

## **BROADWAY SHOWS**

Annie, Showboat, Mystery of Edwin Droid - Substitute.

## **RECORDING EXPERIENCE**

Christmas in Washington. NBC-TV Special. Ian Fraser, Music Director  
Steve Reich - Desert Music, Brooklyn Philharmonic, Michael Tilson-Thomas, Conductor  
Jessye Norman - Christmas Album  
WNET - Great Performances Theme Music Various Pop Recordings

## **PROFESSIONAL ORGANIZATIONS**

American String Teachers Association  
Suzuki Association of the Americas  
Suzuki Association of Greater Washington  
Music Teachers National Association  
Former member of D.C. Federation of Musicians Local 161-710  
Former member of American Federation of Musicians, Local 802

## **IT SUMMARY**

- Detail driven, intuitive, versatile tech savvy professional
- Advanced computer knowledge and analytic skills.
- Enjoys working in teams or independently, in changing and fast paced work environments.
- Quickly assimilates job requirements via strong analytic and problem-solving skills and the ability to quickly master new technology.
- Graduate of the Tech Connect Helpdesk CompTIA A Certification program at F.C.C
- Over 15 years of experience in IT software and website related work
- Listens well to troubleshoot and research solutions as may be required.
- Professional with 10 years' experience in management and operations of a successful consulting business.

## **IT RECENT WORK EXPERIENCE**

05/2020 - 11/2020 - IT Office Operations Supervisor, Census Bureau (2020), Hagerstown, MD  
8/2019 - 10/2019 - Census Address Canvassers (Enumerator, US Census Bureau, Frederick, MD  
11/2008 - 12/2017 - Creative Multi-Media and Marketing Consultant Freelance Contractor, Boyds, MD

## **IT EDUCATION & CERTIFICATES**

IT Helpdesk/CompTIA A+ Vocational School Certificate, Frederick Community College, Frederick, MD  
IT User Support - CompTIA ITF+, Frederick Community College, Frederick, Maryland  
CompTIA ITF+ -Certification  
Course Certificate - Field Producer, Studio Technician, Final Cut – MYMCMEDIA, Rockville, Maryland